

Position Announcement

Association for Positive Behavior Support Executive Director

The Association for Positive Behavior Support (APBS) is searching for an Executive Director to provide dynamic leadership that will facilitate the growth of extramural funding, membership, impact, and sustainability of the 501 (c) 3 non-profit organization.

This full-time position will be remote given the virtual nature of APBS. The qualified candidate will have at minimum a bachelors' degree in an appropriate discipline, coupled with professional experience and expertise commensurate with the leadership role for the direction of a non-profit agency. The candidate will have experience in supporting an agency/association in both fiscal and membership growth. This position will provide the day-to-day management of APBS, and provide leadership in organizing and supervising staff, developing initiatives, creating materials for dissemination, developing grant applications and collaborative partnerships, overseeing implementation as well as evolution of the Association's Strategic Plan, and working with a diverse Board and related committees and membership.

Minimum Qualifications and Competencies:

- Bachelor's degree in relevant field
- Experience planning, collaborating, implementing, and evaluating initiatives for a non-profit or related agency
- Ability to develop and maintain strategic partnerships
- Ability to work within complex and ever-changing environments
- Capacity to work with an active and diverse Board of Directors
- Capacity to organize an agency for effectiveness and efficiency
- Capacity to engage in effective fund-raising activities
- Excellent written and verbal communication skills
- Experience providing supervision to staff
- An understanding of APBS and its vision, mission and core values including its commitment to equity

Preferred Qualifications:

Preferred candidates should have a minimum 3–5 years of experience related to a non-profit agency, program, and/or grant management, as well as have a proven record of leadership and fund-raising. Additionally, the successful candidate will share the core values of APBS in alignment with the organization's vision and mission.

Start Date for the Position: January 2024, or earlier based on candidate availability

Compensation: Starting salary range of \$105,000 to \$125,000 plus a competitive benefits package. Additional incentives and opportunities for advancement will be available contingent on performance.

Overview of APBS:

The Association for Positive Behavior Support is a multidisciplinary organization made up of professionals (teachers, researchers, university professors, and administrators), family members, and consumers who are committed to the application of positive behavior support within the context of the school, family, and community including across systems (e.g., entire schools, organizations), for small groups, and for individuals with complex needs for support.

APBS is a membership organization that engages in varied activities and endeavors related to Positive Behavior Support. APBS places greatest emphasis on activities associated with expanding the emerging science of Positive Behavior Support. Beyond expanding the science of Positive Behavior Support through research and outreach endeavors APBS further invests its resources in supporting networking related to the design and implementation of Positive Behavior Support across various contexts. As such, APBS is primarily a scientifically oriented organization that is also heavily invested in networking. APBS also supports (on a more limited basis) policy-related endeavors associated with Positive Behavior Support. APBS members have access to all association materials through various sources including the organization's website (www.apbs.org). Further, members of the organization elect members to its governing board on an annual basis and may access those elected board members through a variety of methods including the website.

APBS Vision Statement

Members of APBS across the world will interact with the Association as their primary reliable resource on positive behavior support and view their engagement as personally and professionally beneficial.

Mission Statement

The mission of APBS is to enhance the quality of life of people, across the lifespan, by promoting evidence-based and effective positive behavior support to realize socially valid and equitable outcomes for people, families, schools, agencies, and communities.

APBS Equity Statement

APBS is committed to equity, human rights, and social justice for historically marginalized and oppressed communities, families, practitioners, and students. Our work informs individuals, institutions, and organizations through systems development and strategies to disrupt interpersonal and structural forms of inequity, discrimination, and racism in order to promote equitable and meaningful outcomes for all.

About the Application Process

Applicants must submit a vitae/resume and a letter of application to:

<https://forms.gle/SvVTGmow6iL4DzT4A>

The posting is open until filled but the review of applications will begin on August 15, 2023. Applications must include a cover letter detailing the applicant's qualifications for the position; full contact information for at least three references; and a current curriculum vita or resume. For additional information, please contact directorsearch@apbs.org.

Summary Posting:

The Association for Positive Behavior Support (APBS) is searching for an Executive Director to provide dynamic leadership that will facilitate the growth of extramural funding, membership, impact and sustainability of the Association. This full-time position will be remote. The qualified candidate will have at a minimum a bachelors' degree in an appropriate discipline and professional expertise (3–5 years) commensurate with the assumption of a leadership role for the direction of a non-profit agency. The candidate should also have experience in supporting an agency/association to show both fiscal and membership growth. This position will provide the day-to-day management of APBS and will be involved in organizing and supervising staff, developing initiatives, creating materials for dissemination, developing grant applications and collaborative partnerships, overseeing the Association's Strategic Plan, and working with a diverse Board, related committees, and membership. The anticipated start date is no later than January 2024. This could start sooner than January 2024, based on the selected candidate's availability. The posting is open until filled but the review of applications will begin on August 15, 2023. Applications can be submitted at: <https://forms.gle/SvVTGmow6iL4DzT4A> and must include a cover letter detailing the applicant's qualifications for the position, full contact information for at least three references, and a current vita or resume. For additional information, please contact directorsearch@apbs.org.